## **RHS World Support Alliance Social Media Policy**

Effective Date: July 27 2024 Policy Owner: RHSWSA PUBLIC RELATIONS

<b>1. Purpose</b> To ensure professional and respectful communication on social media that aligns with RHS World Support Alliance (RHSWSA) values.	<ul> <li>6. Handling Feedback <ul> <li>Responding: Address negative feedback professionally. Escalate major issues to the PR officer or advisor.</li> <li>Monitoring: Keep an eye on mentions of RHSWSA and respond appropriately.</li> </ul> </li> </ul>
	<ul> <li>7. Security <ul> <li>Passwords: Use strong passwords and keep them secure.</li> <li>Reporting: Report any security issues or unauthorized access immediately.</li> </ul> </li> </ul>
<ul> <li>3. Guidelines</li> <li>Professionalism: Maintain a positive and respectful tone. Represent RHSWSA in a manner that reflects its values.</li> <li>Accuracy: Share accurate information. Correct any mistakes promptly.</li> <li>Confidentiality: Do not disclose confidential or proprietary information.</li> <li>Respect: Avoid posting content that could be offensive or discriminatory.</li> <li>Compliance: Follow laws, school policies, and RHSWSA guidelines.</li> </ul>	<ul> <li>8. Training and Support         <ul> <li>Support: Contact the PR officer or advisor for help with social media issues.</li> </ul> </li> </ul>
<ul> <li>4. Official Accounts <ul> <li>Authorized Users: Only designated members may manage official accounts.</li> <li>Content Approval: Obtain approval from the PR officer or advisor before posting.</li> <li>Brand Consistency: Follow RHSWSA branding guidelines.</li> </ul> </li> </ul>	<ul> <li>9. Violations</li> <li>Consequences: Policy violations may lead to disciplinary action or removal from the club.</li> <li>Reporting: Report violations to the PR officer or advisor.</li> </ul>
5. Personal Accounts	10. Review

<ul> <li>Disclosures: State that personal opinions do not reflect RHSWSA views.</li> <li>Conflict of Interest: Avoid content that conflicts with RHSWSA's mission.</li> </ul>	<ul> <li>Updates: This policy will be reviewed annually and updated as needed.</li> </ul>
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