



800 – Volunteer Protocol

1. Eligibility and Identification:

- **Approved Volunteer List:** Only individuals who have been pre-approved and are on the official list of volunteers are permitted to assist with club events. It is essential that all volunteers check their status on this list prior to the event.
- **ID Badge Requirement:** All volunteers are required to wear an ID badge throughout the event. This badge must be visible at all times to ensure proper identification. If you do not have your ID badge, you will need to check in with the event coordinator to obtain a temporary badge.

2. Dress Code:

- **Professional Attire:** Volunteers should dress in a manner that reflects the professionalism of the event. Acceptable attire includes skirts, dresses, dress pants, button-up shirts, and suits. The goal is to maintain a polished and respectful appearance.
- **Color Preferences:** While specific colors are not mandatory, it is preferred that volunteers wear colors such as blue, black, white, or gold to maintain a cohesive and elegant look. Avoid casual or overly informal clothing like jeans, t-shirts, and sneakers.

3. Code of Conduct:

- **Behavior Expectations:** All volunteers must adhere to a strict code of conduct that enforces zero tolerance for any form of inappropriate behavior. This includes but is not limited to harassment, discrimination, or any actions that disrupt the event.
- **Compliance with Rules:** Volunteers are expected to comply with all rules and guidelines set forth by the school and the event coordinators. This includes following any specific instructions given by supervising adults or event leaders.
- **Assistance to Students:** Volunteers should be proactive in offering assistance to students as needed. If a situation arises that requires

additional help, promptly seek assistance from an adult supervisor or event coordinator to address the issue effectively.

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